

# Estimated Cost Sheet

Date

1/3/2018

Phone #

731-424-0691

**ATTN. STUDENTS, CASE MANAGERS, COUNSELORS**

**ITEMS REQUIRED FOR PROGRAM AND/OR PRICES ARE SUBJECT TO CHANGE  
WITHOUT NOTICE.**

**ISBN #'S LISTED ARE EFFECTIVE FOR PREVIOUS TRIMESTER UNLESS DATE  
INDICATES UPCOMING TRIMESTER  
TO DETERMINE COST PER TRIMESTER, ADD MAINTENANCE FEE, TECH FEE,  
AND COST OF BOOKS AND SUPPLIES  
FOR THAT TRIMESTER.**

**NOTE TO INSTRUCTORS:**

**CHANGES TO BOOKS/SUPPLIES OR TRIMESTER IN WHICH THEY ARE TAUGHT SHOULD BE INDICATED ON  
THE COST SHEETS. IF NO CHANGES ARE NEEDED, YOU SHOULD INDICATE THAT. SIGN PAGE 1 AND  
RETURN ALL PAGES TO THE BOOKSTORE CLERK BY THE DEADLINE GIVEN ON THE MEMO.**

NO CHANGES_____		CHANGES AS INDICATED_____		Class/Program	
INSTRUCTOR SIGNATURE_____		AOT-MED ADMIN ASSIST-HUM			
Item	Description	Qty	Cost	Total	
1025	1ST TRIMESTER MAINT FEES	1	1,169.00	1,169.00	
1026	TECH FEES	1	67.00	67.00	
1039	STUDENT ACTIVITY FEE	1	10.00	10.00	
AOT-HUM 1ST T...					
9984	CHARGE - ACT CENTER - FULL CAREER READINESS TEST	1	30.00	30.00	
1201	KEYBOARDING MASTERY: ACCESS CODE (26.KBM)	1	32.50	32.50	
9781935080527	TESTOUT DESKTOP PRO-ENGLISH 1.0.x	1	141.70	141.70	
9781111572198	BUSINESS SKILLS EXERCISES, 5E	1	49.40	49.40	
9781337275101	MINDTAP COLLEGE SUCCESS TOOLKIT (6 MONTHS)	1	45.50	45.50	
9781305119192	MINDTAP OFFICE TECHNOLOGY FOR RECORDS MANAGEMENT (6 MONTHS)	1	191.10	191.10	
9781111575861	PROCEDURES & THEORY FOR ADMINISTRATIVE PROFESSIONALS, 7E	1	148.85	148.85	
1128-2	8 GB-FLASHDRIVE-USB	1	7.90	7.90T	
			Subtotal		
			Sales Tax (9.75%)		
			Total		

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Item	Description	Qty	Cost	Total	
1101	HEADSET	1	16.52	16.52	
	AOT-HUM 1ST TRIMESTER			663.47	
	BOOKS/SUPPLIES				
	2ND TRIMESTER				
1025	MAINT FEES	1	1,169.00	1,169.00	
1026	TECH FEES	1	67.00	67.00	
1039	STUDENT ACTIVITY FEE	1	10.00	10.00	
AOT-HUM 2ND ... 9781305581203	MINDTAP OFFICE TECHNOLOGY FOR THE ADMINISTRATIVE PROFESSIONAL: TECHNOLOGY AND PROCEDURES, VERSION 6	1	188.50	188.50	
9781305877757	MINDTAP COMPUTING FOR ILLUSTRATED MICROSOFT OFFICE 365 & OFFICE 2016	1	153.40	153.40	
	AOT-HUM 2ND TRIMESTER			341.90	
	BOOKS/SUPPLIES				
			Subtotal		
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Item	Description	Qty	Cost	Total	
	<b>3RD TRIMESTER</b>				
1025	<b>MAINT FEES</b>	1	1,169.00	1,169.00	
1026	<b>TECH FEES</b>	1	67.00	67.00	
1039	<b>STUDENT ACTIVITY FEE</b>	1	10.00	10.00	
AOT-HUM 3RD ... 9780803658677	<b>MEDICAL TERMINOLOGY SYSTEMS: A BODY SYSTEMS APPROACH W/ACCESS, 8E</b>	1	85.92	85.92	
9781305964891	<b>MINDTAP MEDICAL ASSISTING FOR COMPREHENSIVE MEDICAL ASSISTING: ADMINISTRATIVE AND CLINICAL, 6E</b>	1	191.10	191.10	
9780763857295	<b>EXPLORING ELECTRONIC HEALTH RECORDS, TEXT W/NAVIGATOR</b>	1	172.81	172.81	
9781305647381	<b>UNDERSTANDING HEALTH INSURANCE, 13E</b>	1	244.34	244.34	
			Subtotal		
			Sales Tax (9.75%)		
			Total		



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INSTRUCTOR SIGNATURE_____				AOT-MED ADMIN ASSIST-HUM	
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15-1010	BLS FOR HEALTHCARE PROVIDERS 2015	1	17.23	17.23	
1103-HIMT	CPR CARD ONLY	1	7.50	7.50	
1034	CAP/GOWN/TASSEL W/INVITATIONS-TCAT STUDENTS	1	40.00	40.00	
	AOT-HUM 3RD TRI-MED ADMIN ASSISTANT BOOKS/SUPPLIES			758.90	
			Subtotal \$5,502.27		
			Sales Tax (9.75%) \$2.38		
			Total \$5,504.65		